


To the Commissioners Court of Upshur County,

I have been offered a management position with a Local construction company. After much praying and soul searching I have decided to accept the position. After over 10 years with the county, this decision was tough to make, but for the betterment of my family, reduction in stress and for my health I feel it is the choice I need to make. I have had the opportunity to meet and work with some really great people whom I consider my friends. They need me to start immediately so Friday July 7, 2023 will be my last official day as Road Administrator for Upshur County. I would love to have been able to give more notice to help in transition but situation did not warrant that. The department will be in good hands till a replacement can be found. I will meet with the leaders of Road and Bridge and have them a plan to continue with so the cleanup and roadwork can continue, and I will be available to help with any questions that might arise. I would like to thank y'all and the people of Upshur County for allowing me to hold this position but most of all I would like to thank the employees of Road and Bridge.

Sincerely,

Steven (Andy) Jordan

A handwritten signature in black ink, appearing to read 'S. Jordan', with a long horizontal line extending to the right.

Rec'd 07/05/2023